

Services & Fees Sole Traders & Partnerships

Standard Services

Our hourly rate is £20.00 per hour

We charge this rate for basic bookkeeping records of all income and expenditure, sales ledger, purchase ledger, credit control, payroll, petty cash and bank transactions, bank reconciliation, month end accounts and management reports.

Additional Services for bookkeeping clients

Start Up Registration with HMRC	£30
Quarterly VAT Return including VAT reconciliation (with on-line submission)	£45
Sole Trader Final Accounts (including schedules for depreciation, accruals & prepayments)	£100
Self- Assessment Tax Calculations and Tax Return (including on-line submission)	£75
Maintain Fixed Asset Register (per annum)	£40

Fixed Price Services for clients keeping their own records

Start Up Registration with HMRC	£30
Quarterly VAT Return including VAT reconciliation (with on-line submission)	From £75*
Sole Trader Final Accounts (including schedules for depreciation, accruals & prepayments)	From £150*
Self- Assessment Tax Calculations and Tax Return (including on-line submission)	From £120*
Maintain Fixed Asset Register (per annum)	From £60*

* Please note that these prices will be based on the quality of the records provided to us

Initial set-up of your own accounting package

£135 per day to set up system and load on the data

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